

**WHITEFORD SCHOOLS  
OTTAWA LAKE, MICHIGAN 49267**

**July 23, 2024**

**Call to Order / Pledge of Allegiance / Roll Call**

A regular meeting of the Whiteford Agricultural School Board of Education was called to order at 6:04 p.m. by President Shane Hillard on July 23, 2024. The Pledge of Allegiance was led by Mr. Hillard. Members present were Shane Hillard, Dave Dixon, Mike Iott, Janelle Young, Jeff Bunge, and Kristi Mock. Jason Vida was absent.

Also present was Superintendent Scott L. Huard. There were 0 visitors present.

**Approval of Agenda**

A motion was made by Dave Dixon, seconded by Jeff Bunge, to approve the July 23, 2024, Regular Meeting Agenda as presented. Motion approved – 6 yes, (1 absent-Vida)

**Public Comment**

There were no public comments.

**Correspondence**

There was no correspondence.

**Approval of Consent Agenda Items**

Superintendent Scott L. Huard presented the following consent agenda items for approval:

- a. Minutes of the June 10, 2024, Regular Meeting and the June 25, 2024, Special Meeting and Closed Session Meeting.
- b. 2024-2025 Depositories for School Funds (financial institutions for doing business with; either on a regular basis or for investments): 5/3 Bank, Bank of America, Cadre/Michigan School District Liquid Asset Fund (MILAF), Citizens Bank, Comerica Bank, Flagstar Bank, Huntington Bank, Key Bank, First Merchants, PNC Bank, Sky Bank, MI Class, UMB Bank, CIBC Bank, and Chemical Bank.
- c. Retention of Thrun Law Firm as the district's law firm for 2024-2025
- d. Compensation for Board members to be \$30 per meeting up to a total of not more than fifty-two (52) meetings per year.
- e. Authorize the administration to post special meetings on behalf of the Board of Education.
- f. Authorize the following people to sign checks, contracts, agreements, and purchase orders as follows:
  1. Accounts Payable and Payroll – Secretary or Treasurer of the Board or Board President
  2. Student Activity Account – Secretary or Treasurer of the Board or Director of Finance & Business Services
  3. Debt Account – Secretary or Treasurer of the Board or Director of Finance & Business Services
  4. Cafeteria Fund – Director of Finance & Business Services or Superintendent
  5. Athletic Account – Director of Finance & Business Services or Superintendent
  6. Purchase Orders – Director of Finance & Business Services
  7. Contracts and Agreements – Superintendent
  8. Capital Projects – Director of Finance & Business Services
- g. Not charging for Notice of Board Meetings as this information is available on the district website.

**Ottawa Lake, Michigan**  
**Minutes Continued**  
**July 23, 2024**

- h. Designate the Superintendent to assume the responsibilities of the Board Secretary and the Director of Finance & Business Services or Superintendent to assume the responsibilities of the Board Treasurer.
- i. Designate the Director of Finance & Business Services as the Electronic Transfer Officer
- j. Membership to Michigan Association of School Boards for 2024-2025

A motion was made by Jeff Bunge, seconded by Mike Iott, to approve the consent agenda as presented. Motion approved – 6 yes, (1 absent-Vida)

**Superintendent's Report**

1. Resignations – Mr. Marus Luzier resigned his position as a middle school football coach effective June 12, 2024, due to accepting the position as Whiteford's Athletic Director. Ms. Breann Teszner resigned from her position as a 2<sup>nd</sup> grade teacher effective 7/15/24, to continue her time at Dundee Schools.
2. Special Recognition – Mrs. Erin Cousino, Elementary Special Education Teacher, has been selected as a Talent Together Teacher Candidate. Talent Together is an innovative partnership led by all 56 intermediate school districts (ISDs) in Michigan that works to remove barriers to the teaching profession including cost, proximity, and complexity. As a Talent Together Teacher, Mrs. Cousino will receive mentoring support, professional development, and coaching to assist in regaining her teaching certificate/license.
3. Schools of Choice – At the June 28th application deadline, Whiteford had received 7 Schools of Choice applications from district residents to attend other school districts. Our 1% cap is 8 students based on last year's enrollment. We received Schools of Choice applications from non-district residents to attend Whiteford on July 15. Our tentative enrollment number by grade are listed below. We still expect additional enrollment or withdrawn for district residents leading up to the start of school on Tuesday, September 3. Families were notified on July 22 via district letter if their child has been accepted into the Schools of Choice Program to attend Whiteford. Parents/guardians must formally accept or reject acceptance into the Schools of Choice Program by August 2<sup>nd</sup>, and the student must be formally registered by August 9<sup>th</sup>. Of the SOC applications received from Summerfield, IDA, Dundee, Monroe, and Bedford, 1 student was waitlisted, and the rest were accepted reflected in the graph below.

Grade-Level	21-22	22-23	23-24	IC Number 24-25	NEW SOC Sibling	NEW SOC	DISTRICT RESIDENT Enroll	COE Enroll	POSSIBLE Withdrawn	TOTAL PER GRADE
TK	n/a	n/a	n/a	13	2	0	0	0	0	15
Kindergarten	53	70	66	35	8	2	1	1	0	47
1st Grade	64	52	68	64	0	0	0	1	0	65
2nd Grade	51	61	53	67	0	1	2	1	0	71
3rd Grade	50	54	63	54	0	0	0	0	0	54
4th Grade	49	49	52	63	0	1	0	0	0	64
5th Grade	61	51	55	52	2	0	0	0	0	54
6th Grade	65	65	53	55	0	0	2	1	1	57
7th Grade	69	68	74	53	0	1	1	1	0	56
8th Grade	59	69	67	74	1	0	1	0	1	75
9th Grade	56	66	70	68	1	1	1	0	1	70
10th Grade	76	57	67	70	1	1	1	0	1	72
11th Grade	65	74	60	68	0	0	1	0	1	68
12th Grade	62	64	70	62	0	0	0	0	2	60
<b>Elementary</b>	<b>328</b>	<b>337</b>	<b>357</b>	<b>348</b>	<b>12</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>370</b>
<b>Middle School</b>	<b>193</b>	<b>202</b>	<b>194</b>	<b>182</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>188</b>
<b>High School</b>	<b>259</b>	<b>261</b>	<b>267</b>	<b>268</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>270</b>
<b>Total</b>	<b>780</b>	<b>800</b>	<b>818</b>	<b>798</b>	<b>15</b>	<b>7</b>	<b>10</b>	<b>5</b>	<b>7</b>	<b>828</b>

**Ottawa Lake, Michigan  
Minutes Continued  
July 23, 2024**

4. Acknowledgement of Gifts/Donations – Donations were received from the following individuals/organizations:

- Ray's Septic Tank Cleaning ..... \$750..... Whiteford Football Program
- Catherin Horkey ..... \$100..... Class of 2024 Scholarship
- Eric and Lori Hoogendoorn ..... \$250..... Class of 2024 Scholarship

5. Announcements / Reminders / Informational Items

- July 22-24 ..... Youth Football Camp
- July 22-25 ..... Volleyball Youth Camp/Volleytots
- August 2-10..... Senior Parking Lot Painting
- August 6 ..... Special School Election – Zero Millage Bond
- August 12 ..... Board of Education Meeting 6:00pm Elementary Cafeteria
- August 19 ..... Fall Athletic Parent Orientation Night 5:30pm
- August 28 ..... 1-12 Open House 5-6:30pm
- August 29 ..... TK/Kindergarten Open House 5-6:30pm
- September 2..... Labor Day
- September 3 ..... First Day of School (12pm Start)

**Recommendation to Hire Middle School Football Coach**

A motion was made by Janelle Young, seconded by Jeff Bunge, to contract with Edustaff to hire Mike Lee as a Middle School Football Coach to be paid at the rate of \$1,600.00 per the terms of the 2023-2025 WEA Master Agreement contingent upon favorable previous employer conduct and FBI/State of Michigan background checks. Motion approved – 6 yes, (1 absent-Vida)

**Recommendation to Hire Middle School Fall Sideline Cheer Coach**

A motion was made by Kristi Mock, seconded by Dave Dixon, to contract with Edustaff to hire Leslie Lehberger as the new Middle School Fall Sideline Cheer Coach to be paid at the rate of \$1,600.00 per the terms of the 2023-2025 WEA Master Agreement and contingent upon favorable previous employer conduct and FBI/State of Michigan background checks. Motion approved – 6 yes, (1 absent-Vida)

**Recommendation to Hire JV Volleyball Coach**

A motion was made by Mike Ioff, seconded by Janelle Young, to contract with Edustaff to hire Madison Peek as a JV Volleyball Coach at 6% of BA-1 (\$2,474.04) per the terms of the 2023-2025 WEA Master Agreement and contingent upon favorable previous employer conduct and FBI/State of Michigan background checks. Motion approved – 6 yes, (1 absent-Vida)

**Recommendation to Hire MS/HS Administrative Assistant to the Athletic Director**

A motion was made by Jeff Bunge, seconded by Janelle Young, to hire Ashley Van Camp as the new MS/HS Administrative Assistant to the Athletic Director based on the 2023-2025 WESPA Master Agreement and contingent upon favorable previous employer conduct and FBI/State of Michigan background checks. Motion approved – 6 yes, (1 absent-Vida)

**Recommendation to Hire Elementary School Principal**

A motion was made by Janelle Young, seconded by Dave Dixon, to hire Samuel Marsh as the new Elementary School Principal with an effective start date of July 29, 2024, at the salary of \$90,000.00, contingent upon favorable employer conduct and FBI/State of Michigan background checks, and

**Ottawa Lake, Michigan  
Minutes Continued  
July 23, 2024**

approve the contract as presented. Contract length would be one year beginning July 29, 2024 – June 30, 2025. Motion approved – 6 yes, (1 absent-Vida)

**Recommendation to Hire Elementary LRE Aide**

A motion was made by Mike Iott, seconded by Kristi Mock, to hire Brooklynn Keene as an Elementary Aide per the terms of the work agreement for Aides/Paraprofessionals and contingent upon favorable previous employer conduct and FBI/State of Michigan background checks. Motion approved – 6 yes, (1 absent-Vida)

**Appoint Board Representative to MASB Legislative Relations Network**

A motion was made by Shane Hillard, seconded by Mike Iott, to appoint Jeff Bunge as the Board's representative to the MASB Legislative Relations Network for the 2024-2025 school year. Motion approved – 6 yes, (1 absent-Vida)

**Appoint MCABOE Representative**

A motion was made by Mike Iott, seconded by Kristi Mock, to appoint Jason Vida as the Board's representative to the Monroe County Association of Boards of Education for the 2024-2025 school year. Motion approved – 6 yes, (1 absent-Vida)

**Approve Athletic Ticket Prices/Participation Fees for 2024-2025**

A motion was made by Janelle Young, seconded by Mike Iott, to adopt the following athletic ticket prices for the 2024-2025 school year: Athletic Passes – Individual Pass (entire year, all sports, EXCLUDING MHSAA tournaments - \$100.00. All other ticket prices/participation fees were board approved June 10, 2024. Motion approved – 6 yes, (1 absent-Vida)

**Other Board Concerns/Reports**

There were no Board of Education concerns.

**Adjournment**

The regular meeting adjourned at 6:42 p.m.

Minutes approved \_\_\_\_\_, President

Minutes approved \_\_\_\_\_, Temporary Secretary